User Guide

Care

Learner

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Certificate No:441702024

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1 Introduction

1.1 About CareLearner.co.uk

CareLearner.co.uk is an innovative online platform tailored to provide accessible, highquality, and comprehensive learning experiences in the healthcare sector and related fields. Our platform caters to a diverse audience, whether you are an individual learner seeking to advance your professional development or an organization aiming to enhance the skills and knowledge of your staff. CareLearner.co.uk offers a wide range of courses, educational resources, and interactive tools designed to meet the varied needs of healthcare professionals. Our mission is to empower learners with the knowledge and skills necessary to excel in their careers and improve patient care outcomes.

1.2 Purpose of the User Manual

This user manual is designed to be your comprehensive guide to navigating and utilizing all the features available on CareLearner.co.uk effectively. It includes detailed, step-by-step instructions to help you get started with the platform, maximize your use of its features, and troubleshoot any issues you might encounter. Whether you are enrolling in courses, accessing learning materials, or managing organizational training programs, this manual provides practical tips and advice to enhance your overall learning experience. By following the guidance in this manual, you will be able to make the most of the tools and resources available, ensuring a smooth and enriching journey on CareLearner.co.uk.



2 Getting Started

Accessing CareLearner.co.uk To access CareLearner.co.uk, open your web browser and

Navigate to https://www.carelearner.co.uk/

2.1 Creating an Account

- 1. Click on the "Sign Up" button on the homepage.
- 2. Fill out the registration form with your details, including name, email address, and desired password.
- 3. Click " Sign Up " to create your account.

Click "Sign Up"	
1 Standard Calver 1 Star	
YOUR ULTIMATE SOLUTION FOR HEALTH AND SOCIAL CARE TRAINING COMPLIANCE IN THE UK	Image: state

2.2 Logging In and Logging Out

- 1. Navigate to the CareLearner.co.uk homepage.
- 2. Click on the "sign in" button.
- 3. Enter your registered email address and password.
- 4. Click "Log In" to access your account.
- 5. To log out, click on your profile icon or name and select "Logout" from the dropdown menu.





4



3 Course Navigation

3.1 Start the Course

• Click "Start".

Description Carel earner presents our compreh	ensive First Aid Awareness course, designed to empower individu	uals with
crucial life-saving skills. From basic	wound care to CPR techniques, our program equips you to resp	ond
effectively in emergency situations. difference when it counts.	Join us to gain the confidence and knowledge necessary to make	ea
Instructor	Carel earner	
Instructor	CareLearner	
Modules	5	Start

3.2 Accessing the Dashboard

To access the CareLearner dashboard, log in to your account on <u>www.carelearner.co.uk</u>. After logging in, you will see the main dashboard screen.

3.2.1 Dashboard Components

C a r e Learner	H Sreehari, Welcome to Care Learner. Consequences present doo competitivities from ALD determines counter, designed to empower indicate consect one on the The Monicolay or competitivities and the topological effectively in emergency statu- stronic loger nocessary to make a affective when it counts.	duals with crucial life-saving skills. From basic stors, Join us to gain the confidence and		
and Basics	Start Course #			User Name
Emergency Procedures				Courses
Advanced Cardiac Care				Z First Ald Awarness
Medical Emergencies	Course Performance	Classes	Quizes	X Assessing Needs
injuries	Advences Cardiac Care Medical Emmercies	O Out of 15	000000	Z Consent
6 Settings	Introduction and Bases Nyurides Entropyon, Processures	Completed	Completed	Z Diversity, Equality, Inclusion
Certificate				Mental Capacity
Course Selector	References	Objectives		X Medication Administration
[→ Logout	First aid reference guide How to respond to emergency situations. (n.d.). BBC (2020). Personal protective equipment: What is PPE and why is it important?	Understand the basic principle Learn how to assess an emerge	s of first aid	Infection Prevention
C,	CBBC Newsround. www.bbc.co.uk. [online] 18 Apr.	Develop skills for providing im	mediate care	
		Recognize the signs and sympletered s	toms of common injuries	Z Food Hyglene
		Understand the importance of	maintaining personal safety	Z Dementia

- Welcome Message and Course Start
 - A personalized welcome message with an option to start the course.
 - Click the "Start Course" button to begin.



• Course Performance

- This section displays your progress in different courses.
- o It shows the completion status of various courses and modules.
- Classes
 - Indicates the number of classes completed out of the total available.
- Quizzes
 - Displays the number of quizzes completed out of the total available.
- References
 - Provides links to reference materials and guides relevant to the courses.
 - Click on the reference links to access additional resources.
- Objectives
 - Lists the objectives of the courses, including skills and knowledge you will gain.

3.3 To Play Video

• Click "Play Video".



3.4 Next Chapter

• Click "Next Chapter".





3.5 Take Test

• Click "Take Test".

	-
	Diversity, Equality, Inclusion
	Safeguarding Vulnerable Adults
	X Mental Capacity
	Z Care Planning
a	Medication Administration
	Infection Prevention
← Back Take Te	St.

	First aid needs assessment	Questions Remaining: 2 / 2
01. Which of the following is NOT typically included in first aid	vduration?	
 Making an emergency call 		
 Dealing with head injuries 		
Performing surgery		
Administering CPR		
		Next→



4 Certificate

4.1 After Finishing the Course Download the Certificate

• Click here.



• Click "Download".



4.2 Share Certificate via Email

• Click "Send to Mail".

onfidentiality	This successfully completed the following CPD course
ommunication	Second Second
na kecora keeping	Secured: 100% Date of CPD cetivity: 2024-87-65
Continuity f Care and Reviews	· · ·
ettings	 Web. R. Bu un to gain the training legit of the more region resolution for the more region of the training legit of of the training
Certificate	Download Seid to Mail
Course elector	



5 User Settings

5.1 Navigate to Settings



5.2 Extend Subscription

• Click "Extend Subscription".

		Contact	
Risks,	Sreehari SS	Email	contactcarelearner@gmail.
Confidentiality	Courses Expiry	My Courses Info	
Communication and Record Keeping	First Aid Awarness Ends on 20 Sep 2023	Student ID	AS0001
Continuity of Care and Reviews	Assessing Needs	Courses	First Aid Assessing Awarness Needs
රිමී Settings		Personal Tutor	Anas Alavudeen
κ»	Change Password	Expected End Date	20 Sep 2023
Certificate			
Course			

5.3 Change Password

- Click "Change Password".
- 5.3.1 Enter New Password
 - \circ $\,$ Click the "Enter new password" field.
 - Enter your new password.

5.3.2 Update Password

Click "Update"





5.3.3 Update User Details

• Click the relevant fields to update your user details.





6 Troubleshooting

6.1 Common Issues and Solutions



- Forgotten password: Use the "Forgot Password" link on the login page to reset your password.
- Technical difficulties: Check internet connection and browser settings. Contact support if issues persist.



7 Support and Contact

Get in Touch ← +44.7784825132, +44.74078555994 ⊂ contact@correlearner.co.uk Units I5, We kno super The Soverign, High St Westorn Super More, North Command RESS Na		First Nome Email * Messoge	Last Nome
			Send

7.1 Contacting Customer Support

For further assistance or inquiries, contact our customer support team:

- Email: contact@carelearner.co.uk
- Phone: +44 7784825132, +44 7407855994
- Live chat: Available on the website during business hours

7.2 Additional Help Resources Access additional resources such as:

• Help articles